GETTING STATED WITH SUMMON

Summon is a great place to start your research! It can help you quickly discover relevant information on any topic from across the library’s collections.

>> 1.SEARCH

Searching summon is like searching the Open Web, so start with a few keywords. If you are searching for a known item, you might want to try the Advanced Search option.

Enter search terms into the single search box, or select the ‘More Search Options’ to create a more specific query.
Once you have a set of results, you have many options refine your search.

- Refine results using filters to narrow or expand result
- Sort results by relevancy or date
- Refine results using facets with options such as subject, date, content type and more
- Suggested resources for further research related to your search

At any time you can modify you search terms using the single search box at the top of the page. If you have used filters or facets to refine your search, you can easily select to keep those refinements when searching the modified terms.
3. VIEW RESULTS AND ACCESS CONTENT

After you’ve identified an item of interest, you can access or otherwise locate the content or use other features to further aid you in your research.

- Icon indicates type of content and availability of full text item online at your library.
- Conduct new searches by subject term and author.
- Save the item to your Saved Items folder for citation export, emailing and printing during your session.
- View additional information about the item (or by hovering over the title).
Link to the full-text item or availability information for other types of content.
FOR MORE DETAILS:

REFERENCE DESK
PTAR UiTMNS Kampus Kuala Pilah
Cik Nordiana binti Tukijo
06-4832225

REFERENCE DESK
PTAR UiTMNS Kampus Seremban
Cik Siti Hajar binti Zambri
06-6342079

Library Website:
http://nsembilan.uitm.edu.my/library/