

**PELAN PENGAJIAN
DIPLOMA PENGURUSAN MAKLUMAT (IM110)
(LEPASAN SPM/SETARAF)**

SEMESTER 01

KEPERLUAN	KOD KURSUS	NAMA KURSUS	JAM KREDIT
UNIVERSITI	CTU101	FUNDAMENTALS OF ISLAM	2
	MGT162	FUNDAMENTALS OF MANAGEMENT	3
	UED102	STUDY SKILLS	0
	ELC121	INTEGRATED LANGUAGE SKILLS I	3
	<u>KO-KURIKULUM I</u> HBU111 - NATIONAL KESATRIA I		1
TERAS FAKULTI	IMD111	INTRODUCTION TO INFORMATION SKILLS	3
	IMD112	INTRODUCTION TO INFORMATION MANAGEMENT	3
	IMD113	INFORMATION AND COMMUNICATION TECHNOLOGY APPLICATION	3
JUMLAH JAM KREDIT			18

SEMESTER 02

KEPERLUAN	KOD KURSUS	NAMA KURSUS	JAM KREDIT
UNIVERSITI	CTU152	VALUES AND CIVILIZATION	2
	ELC151	INTEGRATED LANGUAGE SKILLS II	3
	<u>KO-KURIKULUM II</u> HBU121 - NATIONAL KESATRIA II		1
TERAS FAKULTI	IMD121	COMMUNICATION SKILLS FOR INFORMATION PROFESSIONALS	3
	IMD122	INTRODUCTION TO SCHOOL RESOURCE CENTER	3
	IMD123	FOUNDATION OF RECORDS MANAGEMENT	3
	IMD124	ACCESS TO INFORMATION	3
JUMLAH JAM KREDIT			18

SEMESTER 03

KEPERLUAN	KOD KURSUS	NAMA KURSUS	JAM KREDIT
UNIVERSITI	CTU264	ISLAMIC INFORMATION MANAGEMENT	2
	ELC231	INTEGRATED LANGUAGE SKILLS III	3
	<u>KO-KURIKULUM III</u> HBU131 - NATIONAL KESATRIA III		1
TERAS FAKULTI	IMD211	INSTRUCTIONAL MEDIA APPLICATION	3
	IMD212	INTRODUCTION TO ELECTRONIC RECORD KEEPING	3
	IMD213	ORGANIZATION OF INFORMATION	3
	IMD214	ELECTRONIC PUBLISHING	3
JUMLAH JAM KREDIT			18

SEMESTER 04

KEPERLUAN	KOD KURSUS	NAMA KURSUS	JAM KREDIT
TERAS FAKULTI	IMD221	SOCIAL MEDIA LITERACY	2
	IMD222	TECHNICAL SUPPORT SERVICES AND MAINTENANCE FOR INFORMATION AGENCIES	3
	IMD223	INTRODUCTION TO CATALOGING	3
	IMD224	MANAGEMENT OF RECORDS CENTER	3
	IMD225	INFORMATION TECHNOLOGY APPLICATION IN INFORMATION AGENCIES	3
	IMD226	MULTIMEDIA FOR INFORMATION PRESENTATION	3
	IMD227	PROMOTION OF INFORMATION PRODUCT AND SERVICES	3
JUMLAH JAM KREDIT			20

SEMESTER 05

KEPERLUAN	KOD KURSUS	NAMA KURSUS	JAM KREDIT
UNIVERSITI	ENT300	FUNDAMENTALS OF ENTREPRENEURSHIP	3
TERAS FAKULTI	IMD311	INTRODUCTION TO WEB CONTENT MANAGEMENT AND DESIGN	3
	IMD312	REFERENCE AND INFORMATION SERVICES FOR INFORMATION AGENCIES	3
	IMD313	FOUNDATION OF ARCHIVES	3
	IMD314	EXTENSION SERVICES FOR INFORMATION AGENCIES	3
	IMD315	MANAGEMENT OF LIBRARIES AND RESOURCE CENTER	3
JUMLAH JAM KREDIT			18
JUMLAH JAM KREDIT			92